



VILLAGE OF PLOVER

2400 POST ROAD - PO Box 37 - PLOVER, WISCONSIN 54467
WWW.PLOVERWI.GOV

Site Plan Review (Application): Per Section 550-39

Purpose: This application and these requirements are intended for the purpose of promoting compatible development and stability of property values, fostering the attractiveness and functional utility of the community as a place to live and work, preserving the character and quality of the built environment by maintaining the integrity of those areas which have a discernible character or are of a special historic significance, protecting certain public investments in the area, and raising the level of community expectations for the quality of its environment.

Instructions: Preliminary consultation. Prior to the preparation and official submittal of the site plan and supporting data, the applicant shall meet with village staff for a preliminary consultation. The purpose of this preliminary consultation is to have an informal discussion of the proposed project, a review of the regulations and policies applicable to the project and a discussion of the land use implications of the project.

Submittal: A digital submission shall be made to Village Staff two (2) weeks prior to the next Plan Commission meeting to ensure there is adequate time for staff review.

PROPERTY OWNER INFORMATION:		AGENT/CONTRACTOR INFORMATION:	
Owner(s) Name:		Applicant/Agent Name:	
Owner (#2) Name <i>(when applicable)</i>		Engineer/Architect Name:	
Mailing Address:	Phone #	Mailing Address:	Phone #
Email:		Email:	

PROPERTY INFORMATION:	
Site Address: _____	Lot/Parcel Area: _____ (Acres/Sq. ft)
Parcel Pin Number: _____	CSM#: _____ Lot#: _____
Legal Land Description: ____¼ ____¼, Section __T__N, R__E	Subdivision (if applicable): _____
Zoning Classification: _____	
Overlay district(s) where applicable: _____	

DEVELOPMENT INFORMATION:

Proposed Use: _____ _____	Impervious Area Summary:
Project Description: _____ _____ _____	
	A. Proposed Building footprint: _____ sq. ft.
	B. Driveway/parking lot/sidewalk: _____ sq. ft.
	C. Total Impervious Area (A + B): _____ sq. ft.
	D. Total Site Area: _____ sq. ft.

Applicants Signature: _____

Date of Submittal: __/__/____



VILLAGE OF PLOVER

2400 POST ROAD - PO Box 37 - PLOVER, WISCONSIN 54467
WWW.PLOVERWI.GOV

SITE PLAN CHECKLIST:

- (1) Scale of drawing _____, North arrow included
- (2) Existing and proposed topography shown at a contour interval of not less than one foot using NAVD88, indicating proposed grade and location of improvements.
- (3) The characteristics of soils, particularly if filling has occurred in the last seven years, as related to contemplated specific uses. *Comments:* _____
- (4) All building and yard setback lines indicated/shown. (see Community Development Staff for required setbacks)
- (5) The one-hundred-year recurrence interval floodplain and the floodway.
- (6) All wetlands within and adjacent to the project site.
- (7) All driveways, curb cuts and both ingress and egress locations indicated.
- (8) The proposed location of all signage to be placed on the site. (*Sign size/dimension/location subject to Chapter 447*)
- (9) The location and type of all outdoor lighting proposed to illuminate the area.
- (10) Total number and location of off-street parking spaces noted.
- (11) The type, construction materials, and size and location of all structures. All building dimensions must be shown. Location of dumpster and recycling areas and the type of screening proposed must be shown for residential projects larger than four units. Dumpsters are prohibited for residential projects of four units or fewer. Residential projects of four units or fewer must provide space for storing individual garbage and recycling containers for each unit within the garage or separate outbuilding. All buildings subject to site plan review pursuant to this subsection shall have a minimum of 20% of the finished front wall surface, excluding windows and doors, constructed of brick, stone, stucco, wood or other appropriate accent material as approved by the Plan Commission.
- (12) Height of buildings (shown/noted)
- (13) Existing and proposed street names indicated.
- (14) Indicate existing and proposed public street rights-of-way and/or reservations and widths.
- (15) Indicate and locate all easements on the subject property.
- (16) Locate existing and general location of proposed sanitary sewers, storm sewers, water mains and fire hydrants (existing and proposed), and proposed electrical service easements and cable television. In addition, all locations for the proposed connection to such utilities should be indicated on the site plan.
- (17) Locate any proposed stormwater management facilities. Show proposed contours in stormwater management facilities and typical sections of the facilities identifying the proposed engineered soil layer, underdrain, sand/gravel storage layer, liner, etc. as applicable. Show/callout spot grade elevations for proposed emergency overflow routes for all stormwater management facilities. Indicate total limits of disturbance and impervious area on site plan sheet. *All buildings or developments located adjacent to Village storm sewer must drain their water on site and then connect to the storm sewer by underground connection.*
- (18) Locate trees six inches or larger that will be included in the site plan.
- (19) Note location, extent and type of proposed landscaping and landscape plantings as well as any proposed buffer areas for adjoining properties pursuant to Subsection F below.
- (20) Note location of pedestrian sidewalks and walkways.
- (21) A graphic outline of any development staging which is planned.
- (22) If the development abuts an existing or planned arterial highway, all driveway locations of all adjoining property within 200 feet of the subject property shall be indicated on the site plan.
- (23) Colored Rendering required for: new building over \$50,000 or a renovation over \$20,000.

Notes/Comments: _____

Include additional sheets if necessary.