

Permit # _____

Parcel # _____

**VILLAGE OF PLOVER APPLICATION FOR PERMIT FOR
WORK IN VILLAGE STREET RIGHT OF WAY**

INASMUCH as Wis. Stats. 182.0175 and Chapter 467 of the Village code of Ordinances state that “Every person who engages in or is responsible for the preparation of plans and specifications for non-emergency performance of work, landscaping, excavation, demolition or opening of any street, alley, sidewalk or within Village right-of-way shall first, not less than three full working days prior to the start of the excavation or demolition, obtain a permit approved by the Public Works, Water and Wastewater Managers, “the undersigned requests a permit for the purpose of:

- Any work performed within Village of Plover Street Right-of-way. **\$20.00 FEE**

Name & Address of Applicant _____ Phone _____

_____ Cell Phone # _____

Description of Location (Street Address and/or Legal Description)

Description of Project

Approximate Starting Date _____ Approximate Completion Date _____

It is understood that approval hereof shall be subject to the applicant’s full compliance with all requirements of Chapter 467, Village Code, and that the applicant will save and indemnify judgment, costs and expenses which may in anyway accrue against the Village and save the Village harmless against all liabilities, costs, and expenses in consequence of granting this permit, including the restoration of any pavement and maintenance thereof for one year as well as applicable State law and fees. The Permittee shall comply with all Village Ordinances governing landscaping, excavation, refilling, compaction testing, restoration and repaving.

BY: _____
Signature of Applicant/Representative Title Date

PERMIT APPROVAL:

_____	_____
Public Works Manager/Assistant Public Works Manager	Date
_____	_____
Water System Manager	Date
_____	_____
Wastewater System Manager	Date

TRAFFIC CONTROL: Contractor must comply with all traffic control requirements per Standard Specification Section 643 Must comply with all requirements in the Manual on Uniform Traffic Control Devices.

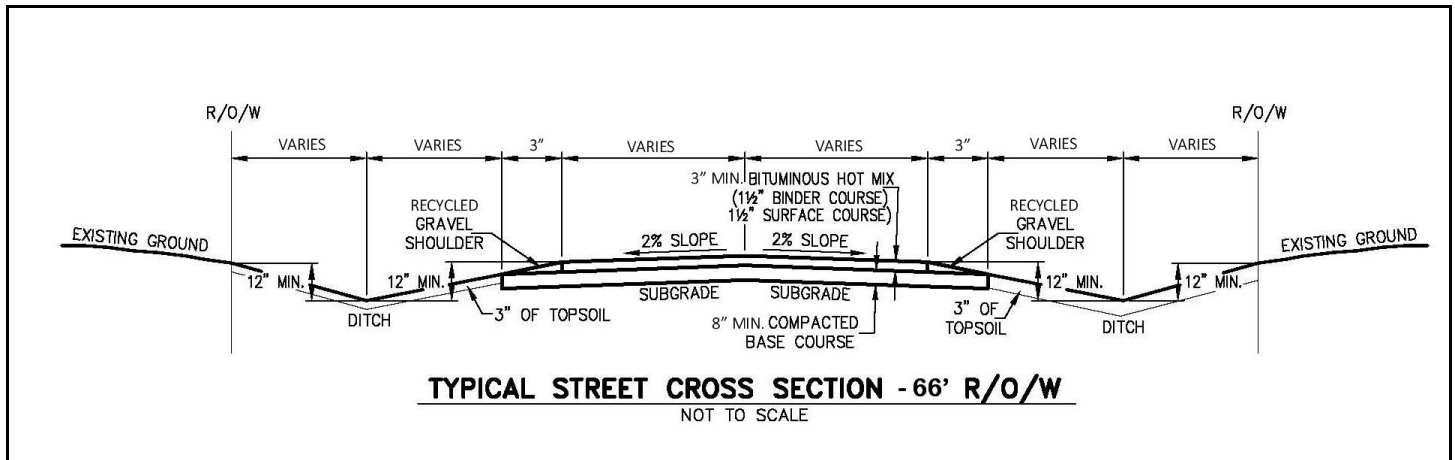
ALL STORM WATER DRAINAGE FROM DRIVEWAYS, PARKING LOTS, ROOFS, YARDS, ETC., MUST REMAIN ON-SITE. ALL HARD SURFACED DRIVEWAYS MUST BE LEVEL WITH ROAD SURFACE.

Chapter 467-2(G)(1) EXCAVATION, REFILLING, COMPACTION TESTING AND REPAVING REQUIREMENTS. The permittee shall comply with all Public Works Committee rules and regulations governing excavations, refilling, compaction testing and repaving. The permittee shall make a determination whether or not sheathing and bracing shall be required. No trench shall be refilled until the appropriate department head has been notified and has inspected the lateral connections to ensure that all requirements of this Code have been met. The permittee SHALL NOTIFY THE PUBLIC WORKS MANAGER TWO HOURS PRIOR TO REFILLING THE TRENCH. Full restoration of any excavation shall be completed within 48 hours unless special arrangements are made with the Public Works Manager.

(2) When excavations are made within any area on Village: Streets/Sidewalks/Walkways/Multi-Purpose Trails/Parking Lots (Concrete or Asphalt) or shoulders, at owner's/contractor's expense, proof of compaction testing by a certified testing service shall be provided showing that requirements are met for a compaction percentage of 95% for the upper four feet and at least 90% at all lower levels in any area that was in anyway disturbed or excavated. Proof of compaction must be provided to the Villages Public Works Department prior to any restoration. These, compaction tests will be taken in two-foot lifts. Any road surfacing done after November 15th or close down of the blacktopping plant shall be done with cold mix bituminous asphalt, and the permittee shall be responsible for all costs related to maintaining the surfacing through the winter months, and shall be removed and replaced with hot mix by June 1 of the following year unless special arrangements are made with the Public Works Manager. At least 30% of the compaction tests must be conducted in the immediate area of a fire hydrant, manhole, curb stop or water box.⁵

Chapter 467-4(A) DRAINAGE WAYS, SWALES AND DEPRESSIONS. Filling prohibited. No person shall fill or otherwise impede the flow of water in any drainageway/swale/depression areas established by the Village which is located in the street right-of-way, or located on private property and of record dedicated to the public or the Village. In areas where a swale or depression has not yet been constructed, the permittee shall be responsible for establishing a 12" to 24" swale or depression with a maximum five-to-one slope allowed within the right-of-way unless otherwise approved by the Public Works Department/Village Engineer. Swale requirements defined in the approved plat of subdivision must be adhered to if more restrictive than the twelve-inch or eighteen-inch requirement. Materials allowed within the right-of-way shall be a pervious-type material that allows for drainage, with a three-inch maximum thickness in the bottom of the swale. If the swale in the right-of-way is altered by work of any kind, the topsoil must be removed, alterations made, and topsoil replaced to a maximum depth of three inches. You must contact the Public Works Department for an inspection as soon as the swale and landscaping of the right-of-way is complete. This permit expires (2) two years after the date of issue. **You are NOT allowed to direct storm water to the Village Swales/ Right-of-Way. ALL STORM WATER DRAINAGE FROM DRIVEWAYS, PARKING LOTS, ROOFS, YARDS, ETC., MUST REMAIN ON-SITE.**

B) PENALTY. Any person who shall violate Subsection A above shall subject to a penalty as provided in § 1-4 of this Code. In addition, any person convicted of violating Subsection A above shall be subject to paying the cost of restoring such drainageway/swale/depression as a charge for current services pursuant to § 66.0627, Wis. Stats.



List of Sub Contractors Allowed to work under this permit:

Excavators _____	Phone _____
Plumbers _____	Phone _____
Masons _____	Phone _____
Asphalt Contractors _____	Phone _____
Landscapers _____	Phone _____

Permittee has read and understands information listed above.

Permittee Signature _____ Date _____

APPROVED:

_____ Date _____
 Village of Plover Building Inspection Department

Type of Inspection:

	Trench	Sub Grade	Gravel Grade	Asphalt	Swale	Landscape
Initial Meeting: _____ / _____ / _____ PW Dept Owner/Developer/ Date Contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
_____ / _____ / _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Final: _____ / _____ / _____ PW Dept Owner/Developer/ Date Contractor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____

An inspection of your swale has been completed. Your swale has passed inspection with the following notations;

- The pipe leading from your roof drains into the Villages right-of-way (swale) is not allowed, must be removed.
- The drain (French drain) installed in the Villages right-of-way (swale) is not allowed, must be removed.
- Other _____ is not allowed, must be removed.

You are NOT allowed to direct storm water to the Village Swales/ Right-of-Way. ALL STORM WATER DRAINAGE FROM DRIVEWAYS, PARKING LOTS, ROOFS, YARDS, ETC., MUST REMAIN ON-SITE.

If the swale fails (does not drain) for any of these reasons it is the responsibility of the property owner to make corrections as directed by the Village of Plover’s Public Works Department. All costs associated with these corrections will be the responsibility of the property owner.

Mandatory: Must Provide a Date for Hard Surface Restoration Completion for (___ Asphalt ___ Concrete) (Check Type)
Date _____
Contact Person _____ Phone Number _____

Mandatory: Must Provide a Date for Landscape Restoration Completion.
Date _____
Contact Person _____ Phone Number _____

- Failure to meet restoration completion dates may result in fines per Village Ordinance § 1-4. Violations and penalties. Furthermore, the Village may contract for repairs and all costs will be the responsibility of the Permit Holder and may result in being banned from performing any future work in the Village of Plover.