

VILLAGE OF PLOVER  
SPECIAL WATER/WASTEWATER UTILITY COMMITTEE  
December 5, 2022  
5:00 p.m.

Plan Members Present: Tom Davies, Gary Wolf, Marv Hopp

Members Excused: Tim Durigan

Members Unexcused: Ross Ballard

Others Present: Dan Ault, Steve Kunst, Lyle Lutz, Matt Saloun, Steve Fritz, Julia Mann, Joe Terry, Dominique Swangstu

1. Tom Davies called the meeting to order at 5:00 p.m.
2. Mr. Hopp motioned and Mr. Wolf seconded to approve the minutes of the Water/Wastewater meeting of October 17, 2022 as printed. Motion carried.
3. There were no persons wishing to address the Committee
4. Mr. Wolf motioned and Mr. Hopp seconded approval of the vouchers as listed. Motion carried copy attached
5. Task Order to the General Engineering Services Agreement with AECOM – Construction observation services for Kolbe Multi-Family Development – Meridian Dr.

Mr. Kunst reviewed the Task Order. Mr. Terry stated costs may be a little higher due to the depth in the plans; however, he suspects that may be a typo. Zoning and site plans were approved over a year ago. They delayed beginning due to inflationary issues.

\*\*\*RECOMMENDATION TO VILLAGE BOARD\*\*\* Mr. Wolf motioned, Mr. Hopp seconded to recommend approval of the Task Order to the General Engineering Services Agreement with AECOM – Construction observation services for Kolbe Multi-Family Development – Meridian Dr. with staff recommendations. Motion Carried.

6. 2023 Water Utility Budget  
Mr. Davies stated we will not be doing item 6 at today's meeting. This will be addressed at the next utility meeting.
7. 2023 Wastewater Utility Budget  
Ms. Mann distributed a corrected 2023 Wastewater Budget. Copy attached. Mr. Lutz reviewed the Wastewater Utility Budget as well as the Wastewater Treatment Facility Memo. Copy attached. He noted that the new spreadsheet tool will be a valuable resource for them going forward. Mr. Ault stated he met with Mr. Lutz, who went over things in the budget thoroughly with him. Mr. Lutz and Assistant Wastewater Manager, Logan Elsholtz, did an exceptional job putting the budget together. Mr. Lutz confirmed the closure of the Foremost Plant won't affect his department. Mr. Lutz stated they are prepared for the McCain's addition. McCain's is installing better systems than what is currently in place, so this will help his department.

\*\*\*RECOMMENDATION TO VILLAGE BOARD\*\*\*Mr. Hopp motioned and Mr. Wolf seconded to approve the 2023 Wastewater Utility Budget. Motion carried.

8. There were no Village project change orders, substitutions, or construction approvals
9. Reports
  - a. Water Systems Manager  
Mr. Wolf motioned and Mr. Hopp seconded approval of the Water Department Manager's Report. Motion carried, coy attached.
  - b. Wastewater System Manager  
Mr. Hopp motioned and Mr. Wolf seconded approval of the Wastewater Department Manager's Report. Motion carried, copy attached.
10. There was no other business as is authorized by law.
11. Mr. Wolf motioned and Mr. Hopp seconded to adjourn at 5:43 p.m. Motion carried.

Submitted by Tammy Wojtalewicz