

## Village Board Meeting

Wednesday, September 21, 2022  
6:00 p.m.

Members Present: Tom Davies, Steve Fritz, Gary Wolf, Al Tessmann, Adam Raabe  
Members Excused: Orv Damrau, Ross Ballard

Others Present: Dan Ault, Julia Mann, Steve Kunst, Karen Swanson, Lyle Lutz, Dominique Swangstu, Joe Terry

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
  2. MINUTES
    - ✓ **Mr. Fritz moved to approve the minutes of the meeting of September 7, 2022 as printed. Mr. Raabe seconded and the motion carried.**
  3. PERSONS WISHING TO ADDRESS THE BOARD  
Scott Hodgeman, 4500 Hanover St., expressed his concerns with the dewatering taking place just to the south of him. He questioned how it will structurally affect his foundation as they are not cleaning up on a daily basis. Mr. Kunst discussed the dewatering process and stated that he will contact the developer.
  4. CORRESPONDENCE  
Mr. Ault read a letter from one of the Roosevelt School kindergarten classes apologizing for their mistreatment of trees on the east side of the municipal building.
  5. VOUCHERS
    - ✓ **Mr. Fritz moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**
  6. PRELIMINARY COMPLIANCE ALTERNATIVES PLAN
    - ✓ **Mr. Tessmann moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Preliminary Compliance Alternatives Plan letter submittal to the DNR. Mr. Fritz seconded and the motion carried.**
- VILLAGE OF PLOVER WASTEWATER TREATMENT FACILITY BOD AND FLOW CAPACITY RE-RATING REQUEST
- ✓ **Mr. Fritz moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Wastewater Treatment Facility BOD and Flow Capacity Re-Rating request. Mr. Tessmann seconded and the motion carried.**
7. TAX COLLECTION AGREEMENT WITH PORTAGE COUNTY  
Ms. Mann discussed the Village's agreement with Portage County for tax collection, copy attached. She stated that this they have been collecting taxes for the Village of Plover for many years and referred to the Tax Collection Charges schedule.
    - ✓ **Mr. Raabe moved to approve the Tax Collection Agreement with Portage County. Mr. Fritz seconded and the motion carried.**
  8. AMENDMENT TO THE INTERGOVERNMENTAL BOUNDARY AND UTILITY SERVICES AGREEMENT WITH THE TOWN OF PLOVER  
Mr. Kunst referred to his report, copy attached. He explained that the Intergovernmental Boundary and Utility Services Agreement with the Town of Plover references their Future Land use maps, which were updated after the Village approved the agreement. This amendment does not alter any other provision of the agreement.

- ✓ **Mr. Wolf moved to approve the amendment to the Intergovernmental Boundary and Utility Services Agreement with the Town of Plover. Mr. Raabe seconded and the motion carried.**

9. LITTLE PLOVER RIVER ENHANCEMENT PROJECT – FELTZ DITCH FILL (2023-2024) GRANT APPLICATION

Mr. Swangstu referred to his report, copy attached. He discussed the proposed grant being utilized to fill and monitor existing drainage ditch on properties adjacent to the Little Plover River Enhancement project sites. There is no anticipated financial obligation from the Village at this time, match will be provided by Village partners. The pre-proposal application was submitted September 14<sup>th</sup>, 2022 and if approved, Village staff will work with its partners to get the final application submitted to the DNR by November 15<sup>th</sup>, 2022.

- ✓ **Mr. Tessman moved to approve moving forward with the Feltz Ditch Fill (2023-2024) Grant Application for the Little Plover River Enhancement project. Mr. Fritz seconded and the motion carried.**

10. LITTLE PLOVER RIVER ENHANCEMENT PROJECT – PAVELSKI PROPERTY ACCESS AND USE AGREEMENT (STREAM RESTORATION)

Mr. Swangstu referred to his report, copy attached. He discussed the proposed agreement with Pavelski Marsh LLC to access their property for stream restoration as part of the Little Plover River Enhancement project. Given the proposed stream restoration work will be on private property the Pavelski's wanted some form of assurance that their land will not need to be made open to the public for recreational use, due to the use of grant funding for the project. Swangstu stated, action is not required for this item yet if the Board so chooses, they can take action on the agreement to formally approve the partnership through the Usage and Access Agreement.

- ✓ **Mr. Fritz moved to approve the Access Agreement with Pavelski Marsh LLC for stream restoration as part of the Little Plover River Enhancement project. Mr. Raabe seconded and the motion carried.**

11. RESOLUTION 9-17-22 – RESOLUTION IN RECOGNITION OF CURT WITYNSKI AND GAIL SUMI – LEAGUE OF WI MUNICIPALITIES

Mr. Davies explained that Curt Witynski and Gail Sumi are long term employees of the League of WI Municipalities and will be retiring at the end of this year.

- ✓ **Mr. Wolf moved to adopt Resolution 9-17-22 recognizing the employment service of Curt Witynski and Gail Sumi with the League of WI Municipalities. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

12. ARBOR DAY PROCLAMATION

Mr. Kunst stated that the Arbor Day Proclamation is part of the Village's Tree City USA recognition.

- ✓ **Mr. Raabe moved to approve the Arbor Day Proclamation recognizing October 4, 2022 as Arbor Day in the Village of Plover. Mr. Tessmann seconded and the motion carried.**

13. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS  
None.

14. ENGINEER'S REPORT

Mr. Terry presented his Engineer's report, copy attached. He highlighted the Springville Pond Dam inspection and the CTH R watermain project.

- ✓ **Mr. Raabe moved to accept the Engineer's report as presented. Mr. Tessmann seconded and the motion carried.**

15. ADMINISTRATOR'S UPDATE

Mr. Ault reported on the following:

1. He mentioned Deb Edwards' letter of retirement. Her last day will be October 21<sup>st</sup>. Staff is discussing replacement options.
2. Work on the 2023 budget continues.
3. Weekly meetings are being held with the Carlton Dettman, the firm conducting the Wage & Salary study
4. He discussed the Municipal Building Assessment that is being conducted.
5. He discussed conversations with Town of Plover officials and the Convention and Visitors Bureau with respect to tourism and the Village of Plover's identity.

16. Mr. Fritz moved to adjourn at 6:33 p.m. Mr. Tessmann seconded and the motion carried.

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Karen Swanson, Village Clerk