

VILLAGE OF PLOVER
(JOINT) PARKS DEVELOPMENT COMMITTEE & PUBLIC WORKS COMMITTEE
September 20th, 2023
5:00 PM

Parks Members Present: Steve Fritz (Chair), Darcy Grabski, Mike Helmrick, Sara Luchini, Larry Schweitz, and Adam Raabe

Parks Members Excused: Kraig Brooks, Roy Hopfensperger

Public Works Members Present: Adam Raabe (Chair), Steve Fritz, and Al Tessmann

Public Works Members Unexcused: Tim Durigan

Others Present: Gary Wolf, Steve Kunst, Adam DeKleyn, Dominique Swangstu, and Scott Klemm

1. Call to order

Mr. Fritz called the Parks Development Committee meeting to order at 5:10 p.m.

Mr. Raabe called the Public Works Committee meeting to order at 5:12 p.m.

2. Approval of the minutes of the Parks Development Committee meeting of September 5th, 2023 as printed

Mr. Raabe made a motion and Mr. Helmrick seconded the approval of the minutes of the Parks Development Committee meeting of September 5th, 2023. Motion carried.

3. Approval of the minutes of the Public Works Committee meeting of July 18th, 2022 as printed

Mr. Tessmann made a motion and Mr. Fritz seconded the approval of the minutes of the Public Works Committee meeting of July 18th, 2022. Motion carried.

4. Persons wishing to address the Committee

There were no persons wishing to address the Committee.

Discussion with possible action on the following:

5. 5:00pm – Go to Public Hearing – Village of Plover Comprehensive Parks and Recreation Plan Update

Ms. Karnitz read the Public Hearing Notice. Mr. Swangstu reviewed the Comprehensive Parks and Recreation Plan Updates regarding feedback from staff and Village residents during the Open House on September 18th, 2023. Updates include an addition to the Table of Park Amenities to include line striping for pickleball on the tennis courts. Grammatical errors on the original plan document have been addressed. Mr. Swangstu notes it was beneficial to hear Village residents' feedback on the plan. Staff recommends approval conditioned on the following:

- Staff should be permitted to make grammatical, spelling, and formatting corrections as they are identified, as long as the purpose and intent is not altered.
 - Substantial changes to the plan will require formal approval by the Parks Development Committee, Public Works Committee, and/or Village Board (if proposed after adoption).

Mr. Tessmann made a motion and Mr. Helmrick seconded to close the public hearing. Motion carried.

6. Reconvene for discussion and possible consideration of the Village of Plover Comprehensive Parks and Recreation Plan Update

*****RECOMMENDATION TO VILLAGE BOARD*****Parks Development Committee: Mr. Schweitz made a motion, seconded by Mr. Helmrick to recommend approval of the Village of Plover Comprehensive Parks and Recreation Plan. Public Works Committee: Mr. Tessmann made a motion, seconded by Mr. Fritz to recommend approval of the Village of Plover Comprehensive Parks and Recreation Plan.

7. Adjournment of Parks Development Committee subject to call of the chair

Mr. Raabe made a motion, seconded by Mr. Helmrick to adjourn the meeting, motion carried. Meeting was adjourned at 5:20pm.

8. Approval of Bentley Park Drive Road Plans

Mr. DeKleyn referred to the Bentley Park Drive road plans and comments from AECOM included in the plans. He explained the proposed development will be located on Porter Road and County Highway R to include a twelve building, 24-unit twin home development. Mr. Kunst clarified the north-south end of the proposed road is currently a public road utilizing public utilities as approved by the Water Wastewater Utility Committee on September 18th, 2023. Staff recommends approval conditioned on final approval and acceptance from the Village Engineer.

Mr. Tessmann made a motion and Mr. Fritz seconded to approve the Bentley Park Drive Road Plans. Motion carried.

9. Mr. Fritz motioned and Mr. Tessmann seconded to adjourn at 5:24pm. Motion carried.

Minutes submitted by: Tracy Karnitz