

## Village Board Meeting

Wednesday, September 15, 2021  
6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Gary Wolf, Ross Ballard, Adam Raabe, Al Tessmann

Others Present: Dan Mahoney, Karen Swanson, Dan Ault, Steve Kunst, Matt Saloun, Angel Gebeau, Dawn Gunderson-Schiel via video

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
  - ✓ **Mr. Fritz moved to approve the minutes of the meeting of September 1, 2021 as printed. Mr. Damrau seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD  
None.
4. CORRESPONDENCE  
Mr. Davies referred to the Portage County Library Director's report, copy attached.
5. VOUCHERS
  - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**
6. OWEN HELGESON – EAGLE SCOUT PROJECT – STATIONS OF THE FLAG AT LAKE PACAWA PARK  
Owen Helgeson, Boy Scout Troop 298 member, presented a power point of his proposed Eagle Scout Project. He reviewed his project to install stations of the flag at Lake Pacawa Park depicting the 13 folds of the American flag and information honoring Americans' military service throughout history, copy attached. Final design of the plaques and location will be brought before the board for approval.  
  
Mr. Fritz question if information about the proper disposal of a flag would be included. A suggestion was made that an additional station could be added for rules of the flag.  
  
Mr. Mahoney stated that Mr. Helgeson will be working with Mr. Ault and the Public Works department.  
  
Mr. Raabe felt that a location near the memorial seemed appropriate and suggested that, when considering location, it be kept separate from the Storywalk project.
  - ✓ **Mr. Damrau moved to approve Owen Helgeson's Eagle Scout project to install Stations of the Flag at Lake Pacawa Park. Mr. Fritz seconded and the motion carried.**
7. RESOLUTION 9-25-21 – RESOLUTION APPROVING AN AMENDMENT TO THE PROJECT PLAN AND BOUNDARIES OF TAX INCREMENTAL DISTRICT NO. 7, VILLAGE OF PLOVER, WI  
Mr. Kunst discussed the purpose of the TID No. 7 boundary amendment, that being to correct a parcel of land that lies both in and out of the district. He also discussed the additional duplex development that will be added and stressed that there will be no additional project costs.
  - ✓ **Mr. Ballard moved to accept the recommendation from the Plan Commission and adopt Resolution 9-25-21 – Resolution Approving an Amendment to the Project Plan and Boundaries of Tax Incremental District No. 7, Village of Plover, WI. Mr. Damrau seconded and the motion carried unanimously by Roll Call vote.**

8. COMPLETE TOWER MAINTENANCE AND WASHING OF THE DISK DR. WATER TOWER AND PROVIDE THE VILLAGE WITH A COMPLETED WI DNR INSPECTION REPORT  
Mr. Saloun discussed this project being budgeted for in 2022 and was approached by a company that could fit it in this year. He stated that he has not obtained a second quote as of tonight's meeting.
- ✓ **Mr. Ballard moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Disk Dr. water tower task in the amount of \$24,150 unless a less expensive quoted is received. Mr. Raabe seconded and the motion carried.**
9. BARTENDER LICENSES  
The Board reviewed the Clerk's revised memo listing applicants for bartender licenses, copy attached.
- ✓ **Mr. Raabe moved to approve bartender licenses for the applicants listed. Mr. Fritz seconded and the motion carried.**
10. "CLASS B" ALCOHOL BEVERAGE RETAIL LICENSE – THIRSTY ARROW BAR & GRILL LLC, AGENT GARY L. HINTZ, THIRSTY ARROW BAR & GRILL – 2519 POST RD., PLOVER, WI  
The Clerk explained that Mr. Hintz is purchasing the building that currently contains Jeeper's Gin Mill and he will be taking over that business.
- ✓ **Mr. Damrau moved to approve a "Class B" Alcohol Beverage Retail License for Thirsty Arrow Bar & Grill LLC, Agent Gary L Hintz, Thirsty Arrow Bar & Grill at 2519 Post Rd., Plover, WI. Mr. Raabe seconded and the motion carried.**
11. PROVISIONAL RETAIL CLASS "B" ALCOHOL BEVERAGE LICENSE – BACKCOUNTRY BREWING CO. LLC – 3252 MECCA DR.  
The Clerk reviewed her memo, copy attached, explaining Backcountry Brewing Co.'s need for a Provisional Retail Alcohol Beverage license being due to a change in management.
- ✓ **Mr. Ballard moved to approve a Provisional Retail Class "B" Alcohol Beverage License for Backcountry Brewing Co. LLC at 3252 Mecca Dr. Mr. Tessmann seconded and the motion carried.**
12. ARBOR DAY PROCLAMATION  
Mr. Mahoney stated that the Village Board considers this proclamation annually. He referred to the Arbor Day Celebration flyer for October 1<sup>st</sup>, copy attached. Mr. Kunst stated that approving an Arbor Day Proclamation is a requirement for continuing Tree City U.S.A. status.
- ✓ **Mr. Damrau moved to approve the Arbor Day Proclamation. Mr. Fritz seconded and the motion carried.**
13. KIDNEY HEALTH AND LIVING DONOR AWARENESS DAY PROCLAMATION  
Mr. Mahoney explained that a village resident, who is a living kidney donor, approached the village regarding the proclamation. He will be biking from the east coast back to Plover. The proclamation will be read at an event in October when he returns.
- ✓ **Mr. Fritz moved to approve the Kidney Health and Living Donor Awareness Day proclamation. Mr. Raabe seconded and the motion carried.**
14. VILLAGE OF PLOVER SUPPORT FOR THE UNIVERSITY OF WISCONSIN STEVENS POINT TO APPLY FOR A WISCONSIN HABITAT PARTNERSHIP GRANT, INCLUDING A COMMITMENT TO PROVIDE \$31,697 OF IN-KIND DONATIONS FOR THE PROJECT  
Mr. Mahoney explained that UWSP is conducting restoration projects in several counties. They chose the Little Plover River Wetlands area because of the bird habitat. The Village's Public Works department will create a trail system with the use of labor and equipment. No money will be spent by the Village.

- ✓ **Mr. Ballard moved to approve the Village of Plover's support for the University of Wisconsin Stevens Point to apply for a Wisconsin-Habitat Partnership grant, including a commitment to provide \$31,687 of in-kind donations for the project. Mr. Damrau seconded and the motion carried.**

15. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

Mr. Kunst discussed Change Order No. 1 to Contract "B" – Building Construction & Site Electrical for the Lake Pacawa Park Phase 2 Site Redevelopment project, copy attached. He stated that it is an overall deduct of \$34,472.90.

- ✓ **Mr. Damrau moved to approve Change Order No. 1 to Contract "B" – Building Construction & Site Electrical for the Lake Pacawa Park Phase 2 Site Redevelopment project in the amount of a deduct of \$34,472.90. Mr. Raabe seconded and the motion carried.**

16. ENGINEER'S UPDATE

Ms. Gebeau reported on the storm water review near Pleasant Drive. She also reported on the Springville Pond Dam project.

17. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. The Village received the attorney's legal opinion stating that the plan for the TID No. 7 amendment is complete and complies with state statutes, copy attached.
2. Public Work's staff discovered areas of small voids in the Springville Pond Dam retaining wall, which will need tuck points.
3. The deep sewer project is coming to a close.
4. He, Mr. Ault, Mr. Kunst and various other Village staff are working on water and sewer projects for the Farming for Future facility and the Zakrzewski property development.
5. Work on the 2022 budget continues.
6. Bill Konkol, Public Works Manager, has submitted his retirement paperwork with a date of January 4, 2022. There will be a transition of the Assistant Public Works Manager to Public Works Manager. They would like to start the hiring process for an Assistant Manager in hopes of hiring that person in December.
7. The Natural Resources/Recreation Planner position has been posted.

18. Mr. Wolf moved to adjourn at 6:35 p.m. Mr. Damrau seconded and the motion carried.

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Karen Swanson, Village Clerk