

Village Board Meeting

Wednesday, September 1, 2021

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Gary Wolf, Adam Raabe, Ross Ballard, Al Tessmann

Others Present: Dan Ault, Julia Mann, Karen Swanson, Steve Kunst, Angel Gebeau

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
 - ✓ **Mr. Fritz moved to approve the minutes of the meeting of August 18, 2021 as printed. Mr. Damrau seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD
None.
4. CORRESPONDENCE
None.
5. VOUCHERS
 - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**
6. RESOLUTION 9-21-21 – RESOLUTION INTRODUCING RESOLUTION VACATING A PORTION OF PINE DR. IN THE VILLAGE OF PLOVER
 - ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and adopt Resolution 9-21-21 approving a Resolution Introducing a Resolution Vacating a Portion of Pine Dr. in the Village of Plover. Mr. Tessmann seconded and the motion carried unanimously by Roll Call vote 6-0 with Mr. Wolf abstaining.**
7. RESOLUTION 9-22-21 – RESOLUTION RE-DEDICATING 9-11 MEMORIAL
Mr. Ault referred to the Resolution re-dedicating the 9-11 Memorial, copy attached, and commended the efforts of Ryan Fox and Ken Voss with the ceremony planned for Saturday, September 11, 2021.
 - ✓ **Mr. Tessmann moved to adopt Resolution 9-22-21 approving a Resolution Re-Dedicating the 9-11 Memorial. Mr. Damrau seconded and the motion carried unanimously by Roll Call vote.**
8. RESOLUTION 9-23-21 – RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A \$4,200,000 GENERAL OBLIGATION PROMISSORY NOTE
Ms. Mann referred to her memo, copy attached, and explained that this is the paperwork that Quarles and Brady prepared for borrowing \$4.2M for the Lake Pacawa Improvements project. September 15th will be the closing date.
 - ✓ **Mr. Damrau moved to adopt Resolution 9-23-21 approving a Resolution Authorizing the Issuance and Sale of a \$4,200,000 General Obligation Promissory Note. Mr. Wolf seconded and the motion carried unanimously by Roll Call vote.**
9. UPGRADE TO CASELLE CONNECT UTILITY BILLING SOFTWARE
Mr. Ault stated that Village staff is familiar with Caselle software. The upgrade for the utility billing and the implementation of the financial software will tie into the Village's new website and be more efficient for Village staff.

Ms. Mann discussed a webinar that she attended and was informed that the costs for the utility billing upgrade and financial software costs are justifiable under the American Rescue Plan Act funds.

- ✓ **Mr. Damrau moved to approve the upgrade to Caselle Connect Utility Billing Software. Mr. Raabe seconded and the motion carried.**

10. CASELLE CONNECT FINANCIAL SOFTWARE PROPOSAL

Ms. Mann referred to her memo, copy attached, and discussed the elements of electronic payroll, time keeping, reporting capabilities, and the direct posting of utility bills versus the current method of manual entry. She discussed the use of ARPA funds and being able to make a single payment instead of budgeting for the cost over the next two years.

- ✓ **Mr. Damrau moved to approve the Caselle Connect Financial Software proposal utilizing one payment with ARPA funds. Mr. Raabe seconded and the motion carried.**

11. TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – STP-URBAN PROJECT APPLICATION; HOOVER AVE. FROM MAPLE DR. TO STH 54

Mr. Kuntz explained the 2-year funding cycle of the State STP-Urban project and the 80/20 cost split. The Village is looking to widen Hoover Ave. between Maple Dr. and STH 54. He discussed the application submittal and ranking process. AECOM would prepare the application for submittal in the amount of \$8,450.

- ✓ **Mr. Damrau moved to approve the Task Order, in the amount of \$8,450, to the General Engineering Services Agreement with AECOM – STP-Urban Project Application; Hoover Ave. from Maple Dr. to STH 54. Mr. Fritz seconded and the motion carried.**

12. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

13. ENGINEER'S UPDATE

Ms. Gebeau reported that Post Road between Rainbow Dr. and Springville Dr. opened up on Sept. 1. She discussed the stormwater project in the southeast area of the Village.

14. ADMINISTRATOR'S UPDATE

Mr. Ault reported on the following:

1. Springville Pond is tentatively expected to be filled back up the 1st week of October.
2. The Lake Pacawa Project is on-going
3. Reminded board members to see Steve Schaut regarding lap top issuance.
4. Staff is working with the residents in the southeast part of the village that are experiencing issues with the recent large amount of rainfall.

Mr. Kunst reported on the following:

1. Discussed the completion status of the new buildings at Lake Pacawa park
2. Discussed the WI DOT's 2025 project of repaving I-39 from STH 54 north to N. 2nd Street and possibly having them realign the STH 54/Hoover Ave. intersection as part of the project.

15. Mr. Tessmann moved to adjourn at 6:26 p.m. Mr. Damrau seconded and the motion carried.

Karen Swanson, Village Clerk