

Village Board Meeting

Wednesday, August 18, 2021

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Gary Wolf, Al Tessmann, Adam Raabe, Ross Ballard

Others Present: Dan Mahoney, Julia Mann, Karen Swanson, Dan Ault, Lyle Lutz, Angel Gebeau

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
 2. MINUTES
 - ✓ **Mr. Fritz moved to approve the minutes of the meeting of August 4, 2021 as printed. Mr. Damrau seconded and the motion carried.**
 3. PERSONS WISHING TO ADDRESS THE BOARD

Dale Anderson, 2110 Roosevelt Dr., questioned the status of the truck signage on Roosevelt Dr. that he requested this past spring. Mr. Mahoney stated that he recently had a conversation with the Public Works department. They are short staffed and currently repainting crosswalks, but the signage is on their priority list.
 4. CORRESPONDENCE

None.
 5. VOUCHERS
 - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**
 6. BARTENDER LICENSES
 - ✓ **Mr. Fritz moved to accept the recommendation from the Finance Committee and approve bartender licenses for the applicants listed in the attached memo. Mr. Tessmann seconded and the motion carried.**
- BORROWING FOR THE LAKE PACAWA PROJECT
- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve working with Investors Community Band to secure short term borrowing for the Lake Pacawa Park Improvements project. Mr. Raabe seconded and the motion carried.**
7. HOLLY LOOMIS REQUEST FOR A CONDITIONAL USE TO ALLOW FOR AN ACCESSORY BUILDING GREATER THAN 900 SQUARE FEET AT 4000 LANCASTER RD.
 - ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and approve the request from Holly Loomis for a Conditional Use to allow for a 1200 square foot accessory building, with the recommended conditions, at 4000 Lancaster Rd. Mr. Tessmann seconded the motion.**

Mr. Wolf questioned how this information is passed on to the new owners if the property is sold. Mr. Mahoney stated that the Conditional Use stays with the property, and if the new owners want something different, they would have to come back to the Plan Commission and Village Board with their request. He further explained that the permits are kept permanently so information can be tracked.

Motion carried.

DAVEL ENGINEERING & ENVIRONMENTAL INC., AGENT FOR COMMERCIAL CONSTRUCTION MAINTENANCE, INC. REQUEST FOR A CONDITIONAL USE TO ALLOW A NEW CAR WASH FACILITY AT 210 CROSSROADS DR.

- ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and approve the request from Davel Engineering & Environmental Inc., Agent for Commercial Construction Maintenance, Inc. for a Conditional Use to allow for a new car wash facility at 210 Crossroads Dr. Mr. Damrau seconded the motion.**

Mr. Mahoney clarified that the site plan will be presented at a future meeting.

Motion carried.

RESOLUTION 8-19-21 EXTRATERRITORIAL CERTIFIED SURVEY MAP REVIEW – JOHN ZALEWSKI – WEST RIVER DRIVE WEST IN THE TOWN OF LINWOOD

- ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and adopt Resolution 8-19-21 approving an extraterritorial Certified Survey Map for John Zalewski on West River Drive West in the Town of Linwood. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

RESOLUTION 8-20-21 EXTRATERRITORIAL CERTIFIED SURVEY MAP REVIEW – JOHN ZALEWSKI – WEST RIVER DRIVE WEST IN THE TOWN OF LINWOOD

- ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and adopt Resolution 8-20-21 approving an extraterritorial Certified Survey Map for John Zalewski on West River Drive West in the Town of Linwood. Mr. Damrau seconded and the motion carried unanimously by Roll Call vote.**

8. TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – VILLAGE WOOD POINTE SUBDIVISION STORM WATER DRAINAGE

Ms. Gebeau referred to the Task Order, in the amount of \$14,692, to allow AECOM to determine why storm water in the Village Wood Pointe Subdivision area is not infiltrating the ground fast enough, copy attached.

Mr. Wolf questioned how this study is different from the one conducted two years ago. Ms. Gebeau stated that, two years ago, they were looking at drainage of a broader area, whereas this study will look at a more concentrated area.

Mr. Mahoney discussed the makeup of the soil being partly clay and particles getting into the swales before properties are landscaped. He also stated that the DNR requires swales to be made of an organic material mix, which slows down drainage.

Mr. Wolf questioned if there will be more studies like this for future developments, before the Village accepts them. Mr. Mahoney stated that, once the issue is known, the developers should be able to address it and develop the area properly.

- ✓ **Mr. Damrau moved to approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$14,692, to study the storm water drainage issue in the Village Wood Pointe Subdivision area. Mr. Ballard seconded and the motion carried.**

9. ORDINANCE 8-10-21 – AMENDMENT TO CHAPTER 496, VEHICLES AND TRAFFIC, OF THE VILLAGE OF PLOVER MUNICIPAL CODE OF ORDINANCES – NO PARKING ON A PORTION OF EARHART AVE.

Mr. Mahoney referred to Mr. Konkol's memo recommending no parking on the west side of Earhart Ave. from Chestnut Dr. to Walnut Dr., copy attached. He stated that vehicles and semi-trucks parking there create a safety hazard for the Public Works' larger vehicles.

- ✓ **Mr. Raabe moved to adopt Ordinance 8-10-21 amending Chapter 496, Vehicles and Traffic, of the Village of Plover Municipal Code of Ordinances creating a no parking zone on the**

west side of Earhart Ave. from Chestnut Dr. to Walnut Dr. Mr. Damrau seconded and the motion carried.

10. APPOINTMENT TO THE POLICE & FIRE COMMISSION

Mr. Davies stated that he is recommending the appointment of Kendra Schiefelbein to the Police & Fire Commission to replace Dan Schlutter, who resigned earlier this month.

- ✓ **Mr. Damrau moved to approve the appointment of Kendra Schiefelbein to the Police & Fire Commission. Mr. Raabe seconded and the motion carried.**

11. PROFESSIONAL SERVICES PROPOSAL FROM EHLERS FOR TID #7 BOUNDARY AMENDMENT

Mr. Mahoney discussed adding the Bergman development on Gilman Dr. to TID #7. He referred to the Professional Services proposal from Ehlers, in the amount of \$15,500, to assist the Village with the TID #7 boundary amendment, copy attached. He explained that the Village has never prepared a standalone TID boundary agreement, and Mr. Kunst prefers the guidance from Ehlers to ensure that all of the steps are followed correctly. The associated costs will be covered by the TID.

- ✓ **Mr. Damrau moved to approve the Professional Services proposal from Ehlers in the amount of \$15,500 for assistance with the TID #7 boundary amendment. Mr. Tessmann seconded and the motion carried.**

12. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

13. ENGINEER'S UPDATE

Ms. Gebeau updated the board on the Springville Pond Dam improvement project. She stated that Post Road is scheduled to be closed until September 3, which is the day after school starts.

Mr. Mahoney discussed the problems with the public ignoring the road closed signs and driving through the closure.

14. ADMINISTRATOR'S UPDATE

None.

15. CLOSED SESSION

- ✓ **Mr. Damrau moved, at 6:28 p.m., to go into Closed Session under WI State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and more specifically relating to the recommendation from the Police & Fire Commission regarding the Assistant Police Chief to Police Chief transition pay. Mr. Raabe seconded and the motion carried unanimously by Roll Call vote.**
- ✓ **Mr. Raabe moved, at 6:36 p.m., to reconvene into Open Session. Mr. Wolf seconded and the motion carried unanimously by Roll Call vote.**

16. RECOMMENDATION FROM THE POLICE & FIRE COMMISSION REGARDING THE ASSISTANT POLICE CHIEF TO POLICE CHIEF TRANSITION PAY

- ✓ **Mr. Tessmann moved to approve the Assistant Police Chief to Police Chief transition pay as discussed in closed session. Mr. Damrau seconded and the motion carried.**

17. Mr. Damrau moved to adjourn at 6:37 pm. Mr. Tessmann seconded and the motion carried.