

VILLAGE OF PLOVER
PARKS DEVELOPMENT COMMITTEE
August 16th, 2023
5:00 PM

Members Present: Steve Fritz (Chair), Larry Schweitz, Mike Helmrick, Darcy Grabski, and Adam Raabe

Members Unexcused: Kraig Brooks

Members Excused: Sara Luchini

Others Present: Dominique Swangstu, Gary Wolf, and Adam Dekleyn

1. Call to order

Steve Fritz (Chair) called the meeting to order at 5:00 p.m.

2. Approval of the minutes of the Parks Development Committee meeting of July 10th, 2023 as printed

Mr. Raabe made a motion and Mr. Schweitz seconded the approval of the minutes of the Parks Development Committee meeting of July 10th, 2023. Motion carried.

3. Persons withing to address the Committee

Mr. Fritz apologized for not being at the July 10th, 2023 meeting. No one else was in attendance who wished to address the committee.

Discussion with possible action on the following:

4. Lake Pacawa Park – Eagle Scout (Troop293) Project

a. Adam Winkler: Communication Board Proposal

Mr. Swangstu briefly reviewed the staff report, identified the recommended conditions, and asked the committee if they had any questions or concerns before turning it over to Mr. Winkler for his presentation.

Mr. Winkler gave a presentation to the committee identifying the purpose of the project, the reasoning behind the specific proposal, as well as reviewed the specific board design elements. There were two frame design options for the boards included in the presentation. The committee asked Mr. Winkler and staff questions about the board design, location, and durability. The project will be completely funded through fundraising efforts of Mr. Winkler and his troop; therefore, no monetary contribution is requested from the Village at this time. Discussion continued regarding the proposal, staff recommended that any motion to approve the project should be broad enough to allow Mr. Winkler and the Public Works Department to work through the specifics of the design, timeline, materials, etc.

Mr. Helmrick made a motion and Mr. Schweitz seconded the approval of the proposed Eagle Scout Project as presented, with the recommended conditions provided by staff. Motion carried unanimously.

The committee commended and thanked Mr. Winkler for the project and the great addition to the park and community.

5. Daniel R. Mahoney Conservancy – UWSP Partnership and Proposed Activities

Mr. Swangstu presented the staff report and reviewed the packet of materials and proposed class/activities on the Village property. Staff indicated there will be no formal infrastructure improvements or changes onsite and all the activities are consistent with the overall goals and objectives of the property. Staff and the committee discussed specifics regarding the partnership and project, staff recommended approval of the activities with the condition(s) included in the staff report.

Mr. Raabe made a motion and Mr. Helmrick seconded the approval of the proposed UWSP partnership and activities at the Daniel R. Mahoney Conservancy presented with the recommended conditions provided by staff. Motion carried unanimously.

6. Comprehensive Parks and Recreation Plan Update

- a. Review and discussion regarding the full draft
- b. Next Steps

Mr. Swangstu presented the staff report and reviewed the draft plan and asked the committee for recommendations regarding the draft plan sections. Mr. Swangstu indicated there were several items that needed to be added or revised within the presented draft plan, yet given the committee was meeting already for other agenda items they could provide input on the draft thus far. Staff incorporated committee suggestions (from previous meetings) in the draft document, of which, staff presented and reviewed with the committee. Staff and the committee discussed the plan sections as well as addressed questions related to the plan. The discussion related to the updated plan included but was not limited to the following topics:

- Draft park action items
- Park donation options for residents and business in the Village of Plover
- Cost of equipment and including different park costs within the plan
- Priority improvements and a 5-year plan
- Capital Improvement Schedule/Planning – Public Works/Parks

Staff indicated there is no action required at this time, yet if the committee has any questions or suggestions related to the plan they can reach out before the next meeting. Mr. Swangstu asked the committee about how early the final draft plan should be sent out before the next Parks Development Committee meeting. The committee asked to be provided a copy of the final draft at least 2-weeks before the meeting to ensure they and residents have time to review it and provided comments, suggestions, and questions.

Staff also asked about the potential of having an open house before the next Parks Development Committee meeting. The committee agreed it would be a good idea to schedule an open house before the next meeting so the general public has the opportunity to review the plan, ask questions, and provide input prior to the formal approval of the plan. The committee agreed an open house right before the next meeting would be a good idea and would hopefully solicit for more public input.

7. Such other business as is authorized by law

Mr. Swangstu provided an update to the committee regarding the Donor Wall at Lake Pacawa Park, indicating staff are working with the sign company to order the next set of donor plaques while also noting there was some recent damage to the wall as a result of children climbing on the wall.

8. Adjournment subject to call of the chair

Mr. Helmrick made a motion, seconded by Mr. Raabe to adjourn the meeting, motion carried. Meeting was adjourned at 5:37pm.

Minutes submitted by: Dominique Swangstu