

VILLAGE OF PLOVER
WATER/WASTEWATER UTILITY COMMITTEE
Monday August 14, 2023
5:15 p.m.

Members Present: Gary Wolf, Ken Brekke, Ross Ballard, Adam Raabe
Member Unexcused: Marv Hopp
Others Present: Lyle, Lutz, Julia Mann, Matt Saloun

1. Mr. Wolf called the meeting to order at 5:15 p.m.
2. Mr. Brekke moved Mr. Raabe seconded approval of the 7/10/23 minutes. Motion carried, copy attached.
3. There were no persons wishing to address the Committee.
4. Mr. Raabe moved Mr. Brekke seconded approval of the vouchers. Motion carried, copy attached.
5. **Proposed Budget Amendment for the Water Department's fleet management program.** Mr. Saloun proposed a water budget amendment to accommodate a vehicle purchase and 300 Water Way building maintenance. Both items are planned for the 2024 capital outlay budget. Current projects bids have come in under budget allowing for a significant savings to 2023 budget without creating a deficit. Staff recommends approval.

***** RECOMMENDATION TO VILLAGE BOARD *** Mr. Ballard moved and Mr. Raabe seconded approval of the Proposed Budget Amendment. Motion carried, copy attached.**

6. **WWTF Driveway/culvert repair work recommendation.** Mr. Lutz indicated that a sinkhole formed in the pavement for the driveway of the Wastewater Treatment Facility due to the deterioration and collapse of two metal culvert pipes. There remain concerns of collapse of material under the large diameter sanitary sewer main which holds much more potential for detrimental effects on the entire village. Bids were obtained by both Fahrner and Stuczynski to include the same scope of work. WWTF utility will hold the responsibility to arrange for the replacement asphalt of the driveway. Mr. Lutz recommends Stuczynski Trucking and Excavating perform the work as proposed to begin asap. Discussion ensued regarding liability insurance of both companies. Currently Wastewater utility is utilizing bypass pumping as a safeguard.

***** RECOMMENDATION TO VILLAGE BOARD *** Mr. Raabe moved and Mr. Brekke seconded approval to WWTF Driveway/culvert repair work recommendation. Motion carried, copy attached.**

7. **VOP Public Sanitary/Mullins Cheese piping on Corporate Avenue Letter of Agreement.** Mr. Lutz reviewed the letter of agreement permitting Mullins Cheese to place new private effluent discharge line and disconnect the public sewer main. If, in the future, the public sanitary sewer service does not become private through future developments, Mullins Cheese would be required to restore the public utilities to the original designed conditions and capacity. The Village would hold no liability in the effluent discharge pipe that was installed and the continuation of that private service serving the treatment facility for the Mullins Cheese processing facility.

***** RECOMMENDATION TO VILLAGE BOARD *** Mr. Raabe moved and Mr. Brekke seconded approval of VOP Public Sanitary/Mullins Cheese piping on Corporate Avenue Letter of Agreement. Motion carried, copy attached.**

8. There were no Village project change orders, substitutions, or construction approvals brought forth to the committee.
- 9.. **Reports**
 - a. **Water System Manager**

Mr. Saloun reviewed his report to include the completion of the T-Mobile installation along with the start of lead and copper testing encompassing 30 selected customers within the Village. Customers will be notified of the testing results. Mr. Saloun also noted the shift in pumping to Well #3 to alleviate the impact to the Little Plover River in light of the season's limited rainfall.

Mr. Brekke moved and Mr. Raabe seconded approval of the Water Department Managers report. Motion carried, copy attached.

b. Wastewater System Manager

Mr. Lutz reviewed his report to include the process of permit renewal for wastewater utility staff. Discussion ensued regarding the process of wastewater utility certifications.

Mr. Ballard moved and Mr. Brekke seconded approval of the Wastewater Department Managers report. Motion carried, copy attached.

10. Mr. Raabe moved Mr. Ballard seconded adjournment at 5:34 p.m. Motion carried.

Submitted by Tracy Karnitz