

Village Board Meeting

Wednesday, August 4, 2021

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Adam Raabe, Ross Ballard, Al Tessmann, Gary Wolf.

Others Present: Dan Mahoney, Julia Mann, Karen Swanson, Dan Ault, Steve Kunst, Lyle Lutz, Steve Schaut, Angel Gebeau, Greg Johnson – Ehlers

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
 - ✓ **Mr. Fritz moved to approve the minutes of the meeting of July 21, 2021 as printed. Mr. Damrau seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD

None.
4. CORRESPONDENCE

Mr. Mahoney mentioned that Dan Schlutter has submitted his resignation as a member of the Police & Fire Commission.
5. VOUCHERS
 - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Wolf seconded and the motion carried.**
6. EHLERS – FINANCIAL MANAGEMENT PLAN

Ms. Mann introduced Greg Johnson with Ehlers and stated that staff has been working for many months with Ehlers to formulate a Financial Management Plan for the Village of Plover, copy attached.

Mr. Johnson stated that the Village is in very strong financial shape. He referred to a power point presentation outlining the adding of new staffing and completing capital projects over the next several years.

He discussed the “All in Scenario” whereby all of the proposed new staffing would be hired and the capital projects would be completed over the next five years. He discussed various funding sources and the impacts on the tax levy and operating budget.

As an alternative, Mr. Johnson presented a scenario whereby the new staffing positions would be phased in during the latter part of the years and the municipal building project would be delayed until 2027 to coincide with the potential closing of three TIDs. He stated that the impact to the tax levy would be less and the operating budget would not be affected.

Mr. Mahoney discussed adopting the plan with the ability to make annual adjustments.

Mr. Davies reiterated the importance of having a model to follow.

Mr. Johnson reviewed the Village’s TID’s and the water and sewer rates.

 - ✓ **Mr. Ballard moved to approve the Alternate Scenario to the Financial Management Plan for the Village of Plover. Mr. Raabe seconded and the motion carried.**

7. TOWN HALL CENTRE PURCHASE

Mr. Mahoney discussed the Village's option to purchase the Town Hall Centre and stated that a \$15K non-refundable deposit was made. He felt that it was premature to purchase the property due to potential alterations to the building, which would increase the cost, as well as the municipal building improvement delay referenced in the Financial Management Plan. He stated that staff is recommending to not proceed with the purchase of the property.

- ✓ **Mr. Tessmann moved to not proceed with purchased the Town Hall Centre property. Mr. Damrau seconded and the motion carried.**

8. GARY HINTZ REQUEST FOR A CONDITIONAL USE TO ALLOW A COMMERCIAL RECREATIONAL USE AT 2519 POST RD.

- ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and approve the request from Gary Hintz for a Conditional Use to allow a commercial recreational use at 2519 Post Rd. Mr. Wolf seconded and the motion carried.**

ORDINANCE 8-8-21 – MARK CAMALIERI (DARRIN KRZANOWSKI, AGENT) REQUEST TO REZONE LOT 2 OF DENNIS HAVEN SUBDIVISION FROM R-4 (SINGLE/TWO-FAMILY RESIDENTIAL DISTRICT) TO R-6 (MULTI-FAMILY RESIDENTIAL DISTRICT) - 1041/1043 FRED'S CT.

- ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and adopt Ordinance 8-8-21 approving the request from Mark Camalieri (Darrin Krzanowski, Agent) to rezone Lot 2 of Dennis Haven Subdivision from R-4 (Single/Two-Family Residential District) to R-6 (Multi-Family Residential District) – 1041/1043 Fred's Ct. Mr. Damrau seconded and the motion carried.**

ORDINANCE 8-9-21 – MARK CAMALIERI (DARRIN KRZANOWSKI, AGENT) REQUEST TO REZONE LOT 3 OF DENNIS HAVEN SUBDIVISION FROM R-4 (SINGLE/TWO-FAMILY RESIDENTIAL DISTRICT) TO R-6 (MULTI-FAMILY RESIDENTIAL DISTRICT) – 1600/1602 BILLY LN.

- ✓ **Mr. Tessmann moved to accept the recommendation from the Plan Commission and adopt Ordinance 8-9-21 approving the request from Mark Camalieri (Darrin Krzanowski, Agent) to rezone Lot 3 of Dennis Haven Subdivision from R-4 (Single/Two-Family Residential District) to R-6 (Multi-Family Residential District) – 1600/1602 Billy Ln. Mr. Damrau seconded and the motion carried.**

RESOLUTION 8-18-21 – CERTIFIED SURVEY MAP – MARK CAMALIERI – 1041/1043 FRED'S CT AND 1600/1602 BILLY LN.

- ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and adopt Resolution 8-18-21 approving a Certified Survey Map for Mark Camalieri – 1041/1043 Fred's Ct. and 1600/1602 Billy Ln. Mr. Tessmann seconded and the motion carried unanimously by Roll Call vote.**

9. APPOINTMENT TO THE STEVENS POINT URBAN AREA SEWER SERVICE ADVISORY COMMITTEE – PRINCIPAL REPRESENTATIVE

Mr. Kunst referred to his memo regarding appointments to the Stevens Point Urban Area Sewer Service Advisory Committee, copy attached. He stated that he would be the principal representative and Mr. Mahoney, Mr. Ault, and Mr. Davies would be the alternate representatives.

- ✓ **Mr. Damrau moved to appoint Mr. Kunst as the Village of Plover's principal representative on the Stevens Point Urban Area Sewer Service Advisory Committee. Mr. Raabe seconded and the motion carried.**

10. APPOINTMENT TO THE STEVENS POINT URBAN AREA SEWER SERVICE ADVISORY COMMITTEE – ALTERNATE REPRESENTATIVES

- ✓ **Mr. Raabe moved to appoint Mr. Mahoney, Mr. Ault, and Mr. Davies as the Village of Plover's alternate representatives on the Stevens Point Urban Area Sewer Service Advisory Committee. Mr. Tessmann seconded and the motion carried.**

11. TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – CTH R WATERMAIN DESIGN
Mr. Mahoney explained that Portage County will be upgrading CTH R between Black Oak Dr. and Porter Rd. He discussed the current utilities at the intersections of CTH R/CTH B and CTH R/Porter Rd. He referred to the Task Order, copy attached, in the amount of \$60,600 for watermain design services on CTH R between Black Oak Dr. and Porter Rd.
- ✓ **Mr. Damrau moved to approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$60,600 for watermain design services on CTH R between Black Oak Dr. and Porter Rd. Mr. Fritz seconded and the motion carried.**
12. REVISIONS TO THE VILLAGE OF PLOVER WATER AND SEWER SPECIFICATIONS – SANITARY SEWER SYSTEMS MANHOLE STEPS
Mr. Lutz referred to his memo, copy attached. He explained that he needed to provide for an alternate manhole step due to the current Lake Pacawa Park project.
- ✓ **Mr. Raabe moved to approve the revisions to the Village of Plover Water and Sewer Specifications – Sanitary Sewer Systems Manhole Steps. Mr. Wolf seconded and the motion carried.**
13. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS
None.
14. ENGINEER'S UPDATE
Ms. Gebeau updated the board on the Springville Dam project. She stated that the tentative date for the road closure is August 14th and that the crews will be working evening hours to stay on schedule.
15. ADMINISTRATOR'S UPDATE
None.
16. Mr. Fritz gave the board a Solid Waste Board update. He stated that residents are asked not to recycle shredded paper as it clings to other recyclables such as plastic.
17. CLOSED SESSION
- ✓ **Mr. Raabe moved, at 7:37 p.m., to go into Closed Session under WI State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and more specifically relating to the Village Administrator Transition Plan. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**
 - ✓ **Mr. Wolf moved, at 8:01 p.m., to reconvene into open session. Mr. Raabe seconded and the motion carried by Roll Call vote.**
18. POSSIBLE DISCUSSION AND POSSIBLE CONSIDERATION OF THE VILLAGE ADMINISTRATOR TRANSITION PLAN
Mr. Mahoney referred to his memo, copy attached, and discussed the Village Administrator Transition plan.
- ✓ **Mr. Damrau moved to approve the Village Administrator Transition Plan as presented with the salaries and steps as discussed in closed session, Mr. Raabe seconded and the motion carried.**
19. Mr. Fritz moved to adjourn at 8:07 p.m. Mr. Damrau seconded and the motion carried.