

Finance Committee Meeting

Monday, July 18, 2022

5:00 p.m.

Members Present: Orv Damrau, Steve Fritz, Ross Ballard, Adam Raabe

Others Present: Tom Davies, Dan Ault, Julia Mann, Steve Kunst, Ryan Fox, Al Tessmann, Gary Wolf

1. Mr. Damrau called the meeting to order at 5:00 p.m.
2. MINUTES
  - ✓ **Mr. Ballard moved to approve the minutes of the meeting of June 13, 2022 as printed. Mr. Fritz seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE COMMITTEE

None.
4. VOUCHERS
  - ✓ **Mr. Ballard moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**
5. BARTENDER LICENSES

Thomas Chamberlain was present to explain the inconsistencies between his bartender license application and the police department records check. He stated that he was distracted when filling in out, therefore, forgot to write down his violations.

  - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve a bartender license for Thomas Chamberlain. Mr. Fritz seconded and the motion carried.**
6. BUDGET AMENDMENT – SAFER COMMUNITIES LEA GRANT

Mr. Ault referred to Mr. Fox's memo, copy attached. He explained that the police department was awarded a Safer Communities LEA grant this past March in the amount of \$37,864.61, after the 2022 budget was adopted. Ms. Mann explained that purchases must be made before receiving the grant money, therefore, the reason for the proposed budget amendment of \$8,500. Additional budget amendments will come forward as more of the grant money is spent. Mr. Fox discussed the wellness visits by a law enforcement officer for police department employees and the book he would like to purchase for police department employees. He stated that he has until the end of 2023 to spend the grant money.

  - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Ballard moved to approve a budget amendment for \$8,500 for the Safer Communities LEA grant awarded to the police department. Mr. Raabe seconded and the motion carried.**
7. KWIK TRIP, INC. – CHANGE OF RETAIL ALCOHOL BEVERAGE LICENSE AGENT, KATY TRZINSKI, FOR KWIK TRIP #338 – 1900 POST RD., PLOVER, WI

The Committee reviewed the memo explaining the appointment of Katy Trzinski as the agent for the Retail Alcohol Beverage license for Kwik Trip #338 at 1900 Post Rd., copy attached.

  - ✓ **RECOMMENDATION TO VILLAGE BOARD: Mr. Raabe moved to approve the Change of Retail Alcohol Beverage License Agent, Katy Trzinski, for Kwik Trip, Inc., Kwik Trip #338 located at 1900 Post Rd. Mr. Fritz seconded and the motion carried.**
8. REPORTS
  - a. Treasurer

Ms. Mann presented her Treasurer's report, copy attached.

    - ✓ **Mr. Ballard moved to accept the Treasurer's report as presented. Mr. Raabe seconded and the motion carried.**
9. Mr. Fritz moved to adjourn at 5:10 p.m. Mr. Raabe seconded and the motion carried.