

Village Board Meeting

Wednesday, May 17, 2023

6:00 p.m.

Members Present: Gary Wolf, Steve Fritz, Tim Durigan, Adam Raabe, Al Tessmann, Ross Ballard, Al Haga

Others Present: Steve Kunst, Julia Mann, Karen Swanson, Tammy Wojtalewicz, Adam DeKleyn, Joe Terry, Greg Johnson, Ehlers via video

1. Mr. Wolf called the meeting to order at 6:00 p.m. Pledge of Allegiance.

2. MINUTES

✓ **Mr. Fritz moved to approve the minutes of the meeting of May 3, 2023 as printed. Mr. Raabe seconded and the motion carried.**

3. PERSONS WISHING TO ADDRESS THE BOARD

Residents of the town of Plover were present to express their concerns and disagreement with the proposed development on the property being considered for a rezoning at tonight's meeting, located on the north side of Porter Dr. west of CTH R:

Steve Weyertz, 5585 Porter Dr.

Tony and Kathy Gaetz, 5592 Porter Dr.

Patty Bushy, 5509 Porter Dr.

Cheryl Humphrey, 5477 Porter Dr.

Mr. Wolf reminded the residents that this is not a public hearing, but the Village Board will listen to their concerns. He discussed the critical access point for the property north of Porter Rd. with the goal to create a positive development to the area. Tonight's business is only to address the change in zoning.

Mr. Kunst discussed the Comprehensive Plan that has been in place since 2005 and is continuously updated to address long range planning and development.

The residents' continued to address the preliminary development plan that was included with the Plan Commission information

Mr. Kunst clarified that tonight's purpose is to consider the rezoning and not the site use. He discussed the zoning to the south of Crossroads Commons and stated that the rezoning under consideration tonight is a good buffer.

Mr. Wolf thanked the residents for coming in.

4. CORRESPONDENCE

Mr. Wolf referred to the flyer for the 2023 Portage County Safety Fair to be held Saturday, May 20th from 10:00 a.m. to 2:00 p.m. at Mark Toyota, 1765 Park Ave. in the Village of Plover, copy attached.

5. VOUCHERS

✓ **Mr. Durigan moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**

6. RESOLUTION 5-15-23 – RESOLUTION PROVIDING FOR THE ISSUANCE OF APPROXIMATELY \$7,105,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2023A

Mr. Kunst recapped the purpose of the notes, i.e. street reconstruction and refinancing of the Lake Pacawa Park improvements project short-term loan. Mr. Fritz questioned if this will be a fixed interest rate. Ms. Mann stated not necessarily. She referred to Table 4 of Ehler's Pre-Sale report that indicated the estimated annual interest rate.

- ✓ **Mr. Haga moved to accept the recommendation from the Finance Committee and adopt Resolution 5-15-23 approving a Resolution Providing for the Issuance of Approximately \$7,105,000 General Obligation Promissory Notes, Series 2023A. Mr. Raabe seconded and the motion carried unanimously by Roll Call vote.**

BARTENDER LICENSE

- ✓ **Mr. Tessmann moved to accept the recommendation from the Finance Committee and approve a bartender license for Dakota Olson. Mr. Haga seconded and the motion carried.**

PROVISIONAL “CLASS A” RETAIL ALCOHOL BEVERAGE COMBINATION LICENSE – PLOVER PETRO LLC, AGENT NAWARAJ SUBEDI – PLOVER EXPRESS MART – 2621 PLOVER RD., VILLAGE OF PLOVER

- ✓ **Mr. Haga moved to accept the recommendation from the Finance Committee and approve a Provisional “Class A” Retail Alcohol Beverage Combination license for Plover Petro LLC, Agent Nawaraj Subedi for Plover Express Mart at 2621 Plover Rd., Village of Plover. Mr. Fritz seconded and the motion carried.**

RETAIL ALCOHOL BEVERAGE LICENSE RENEWALS

- ✓ **Mr. Tessmann moved to accept the recommendation from the Finance Committee and approve Retail Alcohol Beverage license renewals for the applicants listed in the attached memo. Mr. Haga seconded and the motion carried.**

TEMPORARY CLASS “B” FERMENTED MALT BEVERAGE RETAILERS LICENSE – PORTAGE COUNTY HISTORICAL SOCIETY, HERITAGE DAYS MUSIC & HISTORY FESTIVAL, 2700 MADISON AVE. – JUNE 17-18, 2023

- ✓ **Mr. Durigan moved to accept the recommendation from the Finance Committee and approve a Temporary Class “B” Fermented Malt Beverage Retailers license to the Portage County Historical Society for Heritage Days Music & History Festival on June 17-18, 2023. Mr. Haga seconded and the motion carried.**

O’SO BREWING – REQUEST FOR TEMPORARY EXTENSION OF PREMISES FOR RETAIL ALCOHOL BEVERAGE LICENSE TO INCLUDE THE PAVED LOT BETWEEN O’SO BREWING AND THE BUILDING TO THE EAST ON SATURDAY, MAY 20, 2023 – 1800 PLOVER RD.

- ✓ **Mr. Raabe moved to accept the recommendation from the Finance Committee and approve O’so Brewing’s request for a temporary extension of their premises of their Retail Alcohol Beverage license to include the paved lot between O’so Brewing and the building to the east on Saturday, May 20, 2023 – 1800 Plover Rd. Mr. Haga seconded and the motion carried.**

CARPET PRO CLEAN REIMBURSEMENT OF DUPLICATE 2022 PERSONAL PROPERTY TAX BILL DUE TO PALPABLE ERROR

- ✓ **Mr. Haga moved to accept the recommendation from the Finance Committee and approve the Carpet Pro Clean Reimbursement of a duplicate 2022 personal property tax bill due to a palpable error. Mr. Durigan seconded and the motion carried.**

7. ORDINANCE 5-3-23 – THOMAS L. SANKEY REVOCABLE LIVING TRUST/KATHLEEN GAETZ, AGENT LBT PROPERTIES LLC, REQUEST FOR AN AMENDMENT TO THE VILLAGE ZONING MAP FROM R-2 (RESIDENTIAL) TO PDD (PLANNED DEVELOPMENT DISTRICT) – 5572 PORTER RD.

- ✓ **Mr. Ballard moved to deny the Thomas L. Sankey Revocable Living Trust/Kathleen Gaetz, agent LBT Properties LLC request for an amendment to the Village Zoning Map from R-2 (Single-Family Residential) to PDD R-4 (Planned Development District Two-Family Residential). Motion died for lack of a second.**
- ✓ **Mr. Tessmann moved to approve the Thomas L. Sankey Revocable Living Trust/Kathleen Gaetz, agent LBT Properties LLC request for an amendment to the Village Zoning Map**

from R-2 (Single-Family Residential) to PDD R-4 (Planned Development District Two-Family Residential). Mr. Haga seconded.

Mr. Ballard expressed his concern with commercial zoning moving too far south from Crossroads Commons. He stated that there needs to be a buffer.

Motion carried.

8. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

Mr. Kunst reviewed Change Order #7 to the Exploration Way and Innovation Drive project, copy attached. He explained that it is in the amount of \$22,833 to reconstruct the intersection of Exploration Way and Hoover Ave. and that it is more of a paper trail for Point of Beginning.

- ✓ **Mr. Haga moved to approve Change Order #7 to the Exploration Way and Innovation Drive project in the amount of \$22,833. Mr. Tessmann seconded and the motion carried.**

9. ENGINEER'S UPDATE

Mr. Terry presented his Engineer's report, copy attached. He reviewed the River Dr. sewer project, the Springville Dam project, the CTH R watermain project and future development projects.

- ✓ **Mr. Tessmann moved to accept the Engineer's report as presented. Mr. Durigan seconded and the motion carried.**

10. ADMINISTRATOR'S UPDATE

Mr. Kunst reported on the following:

1. The Street Reconstruction project is going well.
2. Staff had a meeting with a resident regarding the swales. He commended Mr. Hopfensperger for his conversation with the resident.
3. Over 100 applications were received for the Deputy Clerk/Payroll Specialist position.
4. Discussed the meeting schedule change for July.
5. Staff will be working on a Weights and Measures ordinance.

11. CLOSED SESSION

- ✓ **Mr. Haga moved, at 7:20 p.m., to go into Closed Session under WI State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and more specifically relating to the PACVB Executive Director. Mr. Raabe seconded and the motion carried by unanimous Roll Call vote.**
- ✓ **Mr. Haga moved, at 7:27 p.m., to reconvene into open session. Mr. Raabe seconded and the motion carried unanimously by Roll Call vote.**

12. POSSIBLE DISCUSSION AND POSSIBLE ACTION ON THE PACVB EXECUTIVE DIRECTOR

- ✓ **Mr. Raabe moved to hire Malorie Paine as the Plover Area Convention and Visitor's Bureau Executive Director. Mr. Haga seconded and the motion carried.**

13. Mr. Tessmann moved to adjourn at 7:29 p.m. Mr. Fritz seconded and the motion carried.