

## Village Board Meeting

Wednesday, March 16, 2022

6:00 p.m.

Members Present: Tom Davies via video, Orv Damrau, Steve Fritz, Gary Wolf, Adam Raabe, Ross Ballard, Al Tessmann

Others Present: Dan Ault, Steve Kunst, Julia Mann, Karen Swanson, Lyle Lutz, Matt Saloun, Dominique Swangstu, Angel Gebeau, Joe Terry

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
  - ✓ **Mr. Damrau moved to approve the minutes of the meeting of February 16, 2022 as printed. Mr. Fritz seconded and the motion carried.**
3. PERSONS IN WISHING TO ADDRESS THE BOARD  
John Pavelski, Portage County Executive candidate and Louis Molepske, Portage County Judge Branch 2 candidate are scheduled to appear before the board but have not arrived yet.
4. CORRESPONDENCE  
Mr. Wolf stated that he received an email from a residence about the Spring election not being mentioned in the newsletter. Mr. Ault stated that election information will be addressed on the Village's website.
5. VOUCHERS
  - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Raabe seconded and the motion carried.**
6. CLASS "B" FERMENTED MALT BEVERAGE RETAIL LICENSE – O'SO BREWING COMPANY, AGENT MARC BUTTERA, O'SO BREWING CO. – 1800 PLOVER RD., PLOVER, WI
  - ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve a Class "B" Fermented Malt Beverage Retail License for O'so Brewing Company, Agent Marc Buttera for O'so Brewing Co. at 1800 Plover Rd. contingent upon federal approval as a brew pub establishment. Mr. Fritz seconded and the motion carried.**

OFFICE 365 & EMAIL MIGRATION

Mr. Ault recapped the email migration system to Office 365 and the online cloud service, which will be more efficient, and paid for with ARPA funds.

Mr. Wolf expressed his concerns with cloud storage and information security. Mr. Ault stated that with regular updates, it will be more secure than our current system.

- ✓ **Mr. Wolf moved to accept the recommendation from the Finance Committee and approve the Office 365 and Email Migration proposal in the amount of \$12,950 to be paid for with ARPA funds. Mr. Raabe seconded and the motion carried.**

COPIER MACHINE QUOTES

Ms. Mann recapped the need to replace four outdated copiers that are beyond their useful life, which are located in the main administrative office, the police department, the fire department, and the upstairs administrative office. Mr. Ault stated that the village will either repurpose them in other departments or put them on the WI surplus site for auction. ARPA funds will cover the costs of the new copiers.

- ✓ **Mr. Tessmann moved to accept the recommendation from the Finance Committee and approve the proposal for four Canon copier machines in the amount of \$28,943.69 to be paid for with ARPA funds. Mr. Fritz seconded and the motion carried.**

Mr. Molepske arrived at 6:10 p.m. He presented an update on the Portage County District Attorney's office and addressed the board on being a candidate for Portage County Judge Branch 2 in the Spring Election.

Mr. Pavelski arrived at 6:15 p.m. He addressed the board on being a candidate for Portage County Executive in the Spring Election.

#### 7. 2022 WATER UTILITY BUDGET

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the 2022 Water Utility Budget as presented. Mr. Fritz seconded and the motion carried.**

#### 2022 WASTEWATER UTILITY BUDGET

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the 2022 Wastewater Utility Budget as presented. Mr. Raabe seconded and the motion carried.**

#### 8. PUBLIC PRIVATE PARTNERSHIP AGREEMENT WITH SOLARUS FOR A BROADBAND EXPANSION GRANT APPLICATION

Mr. Kunst referred to his memo regarding a Public Private Partnership Agreement with Solarus for a Broadband Grant Application, copy attached. He explained that Solarus is applying for a state grant to provide broadband internet service to unserved or underserved areas. The area of the Village that has been identified for the purpose of the grant consists of the properties south of the Little Plover River, west of I-39, north of Pleasant Dr. and east of STH 54 and Okray Ave. They would then proceed to provide the service village wide. Mr. Kunst stated that the state is looking for municipal support. The Village would waive the street opening permit fees, which is the only financially related item. Solarus would still come into the village without the grant. He stated that the agreement was modified to have Mr. Ault sign the agreement to expedite the process.

Mr. Ault commented how cooperative Solarus representatives were and how easy they were to work with.

- ✓ **Mr. Ballard moved to approve the Public Private Partnership Agreement with Solarus for a Broadband Expansion Grant Application. Mr. Damrau seconded and the motion carried.**

#### 9. VILLAGE OF PLOVER: HOUSING AFFORDABILITY REPORT – INFORMATIONAL PRESENTATION

Mr. Swangstu reviewed his memo and the Housing Affordability Report, copies attached. He stated that this will be posted on the Village's website and updated January 31<sup>st</sup> annually. Mr. Ault commended Mr. Swangstu on his efforts with the report.

#### 10. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS

None.

#### 11. ENGINEER'S REPORT

Ms. Gebeau introduced Joe Terry as taking her place as the Village's primary engineer. Mr. Terry reviewed his report, copy attached.

#### 12. ADMINISTRATOR'S UPDATE

Mr. Kunst discussed the TID No. 6 Boundary Amendment being finalized and development in TID No. 7 picking up. He discussed the Springville Pond Management Committee meeting held last night.

Mr. Ault reported on the following:

1. A job offer has been made to the new EMS Deputy Chief.

2. Mr. Damrau and staff attended the Portage County Business Council's annual dinner
  3. The Farming for the Future project was presented at the PCBC Board of Director's meeting this morning.
  4. The Lake Pacawa grand opening ceremony will take place at Celebrate Plover
  5. He and Mr. Kunst are now board members of the Celebrate Plover Foundation, along with existing members Tom Davies, Dan Mahoney, and Trina Sankey.
  6. He will be meeting with staff to formulate a plan for utilization of the ARPA funds, which will then be brought to the board.
  7. Wage & Salary study update.
13. Mr. Tessmann moved to adjourn at 6:52 p.m. Mr. Fritz seconded and the motion carried.

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Karen Swanson, Village Clerk