

## Village Board Meeting

Wednesday, March 15, 2023

6:00 p.m.

Members Present: Tom Davies via video, Steve Fritz, Adam Raabe, Ross Ballard, Al Tessmann, Tim Durigan

Members Excused: Gary Wolf

Others Present: Steve Kunst, Julia Mann, Karen Swanson, Lyle Lutz, Joe Terry, Bob Buerger

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
  - ✓ **Mr. Fritz moved to approve the minutes of the meeting of February 15, 2023 as printed. Mr. Ballard seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD  
None.
4. CORRESPONDENCE  
None.
5. VOUCHERS
  - ✓ **Mr. Durigan moved to approve the vouchers as listed. Mr. Ballard seconded and the motion carried.**
6. BARTENDER LICENSE  
No action.

RESOLUTION 3-7-23- RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE EXPENDITURES FROM PROCEEDS OF BORROWING

- ✓ **Mr. Raabe moved to accept the recommendation from the Finance Committee and adopt Resolution 3-7-23 approving a Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

RESOLUTION 3-8-23 – BUDGET AMENDMENT – WWTF CELLULAR SERVICE BOOSTER

- ✓ **Mr. Tessmann moved to accept the recommendation from the Finance Committee and adopt Resolution 3-8-23 approving a budget amendment for the purchase of a Cellular Service Booster for the WWTF at a cost of \$3,804.97 to covered by ARPA funds. Mr. Raabe seconded and the motion carried unanimously by Roll Call vote.**

RESOLUTION 3-9-23 – TAX INCREMENTAL DISTRICT (TID) TERMINATION RESOLUTION – TID #3

- ✓ **Mr. Raabe moved to accept the recommendation from the Finance Committee and adopt Resolution 3-9-23 approving a Tax Incremental District (TID) Termination Resolution for TID #3. Mr. Tessmann seconded and the motion carried unanimously by Roll Call vote.**

PROVISIONAL “CLASS B” RETAIL ALCOHOL BEVERAGE LICENSE – SPORKS LEGACY LLC, AGENT CHAD ANACKER – MR. BREW’S TAPHOUSE – 2012 CTH HH, VILLAGE OF PLOVER

- ✓ **Mr. Ballard moved to accept the recommendation from the Finance Committee and approve a Provisional “Class B” Retail Alcohol Beverage license for Sporks Legacy LLC, Agent Chad Anacker for Mr. Brew’s Taphouse – 2012 CTH HH, Village of Plover. Mr. Fritz seconded and the motion carried.**

7. RIVER DR. SEWER BIDS

- ✓ **Mr. Tessmann moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the bid from Earth Inc., for an amount up to \$428,241.80, for the River Dr. sanitary sewer extension project. Mr. Ballard seconded and the motion carried.**

TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – CONSTRUCTION RELATED SERVICES FOR CTH R WATER MAIN PROJECT FROM BLACK OAK DR. TO PORTER RD.

- ✓ **Mr. Fritz moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$68,973, for construction related services for the CTH R Water Main project from Black Oak Dr. to Porter Rd. Mr. Tessmann seconded and the motion carried.**

TASK ORDER TO THE GENERAL ENGINEERING SERVICES AGREEMENT WITH AECOM – CONSTRUCTION RELATED SERVICES FOR THE RIVER DR. SANITARY SEWER EXTENSION PROJECT

- ✓ **Mr. Durigan moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Task Order to the General Engineering Services Agreement with AECOM, in the amount of \$37,759 for construction related services for the River Dr. sanitary sewer extension project. Mr. Fritz seconded and the motion carried.**

8. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS, OR CONSTRUCTION APPROVALS.

a. Change Order #5 to Contract B of the Lake Pacawa Park Phase 2 Site Redevelopment project - Ellis Construction

Mr. Kunst explained that this change order, copy attached, relates to the splash pad and flag pole electrical for a net increase of \$4,742 to the Ellis Construction contract for the Lake Pacawa Park Phase 2 Site Redevelopment project.

- ✓ **Mr. Tessmann moved to approve Change Order #5, in the amount of \$4,742, to Contract B of the Lake Pacawa Park Phase 2 Site Redevelopment project – Ellis Construction. Mr. Raabe seconded and the motion carried.**

b. Change Order #6 to Contract A of the Lake Pacawa Park Phase 2 Site Redevelopment project – Fahrner Excavation

Mr. Kunst explained that this change order, copy attached, relates to the splash pad, the pier donation sign, the Korean War memorial and the omission of items not installed for a net increase of \$2,419.75 to the Fahrner Excavating contract for the Lake Pacawa Park Phase 2 Redevelopment project.

- ✓ **Mr. Raabe moved to approve Change Order #6, in the amount of \$2,419.75, to Contract A of the Lake Pacawa Park Phase 2 Site Redevelopment project – Fahrner Excavation. Mr. Durigan seconded and the motion carried.**

9. ENGINEER'S REPORT

Mr. Terry presented his Engineering report touching on the Springville Dam project, the Koble Multi-Family project and the CTH R watermain.

- ✓ **Mr. Ballard moved to accept the Engineer's report as presented. Mr. Tessmann seconded and the motion carried.**

10. ADMINISTRATOR'S REPORT

Mr. Kunst reported on the following:

1. CTH R detour due to the watermain installation/reconstruction project.

2. Rick Rzentkowski submitted his resignation from the Public Works department effective March 24, 2023.
3. Mentioned Ms. Mann and her staff working with the auditors this week.
4. Discussed the closing of TID #3 and the effect of its assessed value on the Village and outlying taxing entities.

11. CLOSED SESSION

- ✓ **Mr. Tessmann moved at 6:20 p.m. to go into Closed Session under WI State Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and more specifically relating to the Clerk and Community Development Manager positions. Mr. Raabe seconded and the motion carried unanimously by Roll Call vote.**
  
- ✓ **Mr. Raabe moved at 6:41 p.m. to reconvene to open session. Mr. Fritz seconded and the motion carried unanimously by Roll Call vote.**

12. POSSIBLE DISCUSSION AND POSSIBLE ACTION ON THE COMMUNITY DEVELOPMENT MANAGER POSITION

- ✓ **Mr. Raabe moved to approve the hiring of Adam DeKleyn as the Community Development Manager for the Village of Plover per the terms discussed in closed session. Mr. Ballard seconded and the motion carried.**

13. Mr. Tessmann moved to adjourn at 6:43 p.m. Mr. Raabe seconded and the motion carried.

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Karen Swanson, Village Clerk