

Village Board Meeting

Wednesday, January 19, 2022

6:00 p.m.

Members Present: Tom Davies, Orv Damrau, Steve Fritz, Adam Raabe, Ross Ballard, Al Tessmann, Gary Wolf

Others Present: Dan Mahoney, Dan Ault, Karen Swanson, Steve Kunst, Lyle Lutz, Scott Klemm, Angel Gebeau, Greg Johnson – Ehlers via video

1. Mr. Davies called the meeting to order at 6:00 p.m. Pledge of Allegiance.
2. MINUTES
 - ✓ **Mr. Ballard moved to approve the minutes of the meeting of December 15, 2021 as printed. Mr. Tessmann seconded and the motion carried.**
3. PERSONS WISHING TO ADDRESS THE BOARD

None.
4. CORRESPONDENCE

None.
5. VOUCHERS
 - ✓ **Mr. Damrau moved to approve the vouchers as listed. Mr. Fritz seconded and the motion carried.**

Mr. Davies stated that item #10 would be taken up next:

CAREY LARSON REQUEST TO ESTABLISH A SNOWMOBILE TRAIL HEAD AT 3250 MECCA DR.

Mr. Ault referred to the Public Works Manager's memo, copy attached, and discussed the request to establish a snowmobile trail head at 3250 Mecca Dr. He stated that Mr. Larson has obtained permission from the property owners establishing a trail from 3250 Mecca Dr. to the existing trail system to the southwest. Mr. Larson stated that the trail will be appropriately signed and groomed by the local snowmobile club. The location at 3250 Mecca Dr. will be tagged as an official trailhead for mapping purposes.

- ✓ **Mr. Tessmann moved to approve the request from Carey Larson to establish a snowmobile trail head at 3250 Mecca Dr. Mr. Wolf seconded and the motion carried.**

6. TID #6 BOUNDARY AMENDMENT FEASIBILITY PRESENTATION

Mr. Kunst stated that the Village board previously approved moving forward with Ehlers to assist with the TID #6 Boundary amendment.

Greg Johnson, Ehlers, was present via video to discuss the feasibility of the proposed TID #6 Boundary Amendment. Mr. Johnson reviewed his report, copy attached, and discussed the purpose of the amendment, the requirements for Mixed Use District, the 12% equalized value test, and the projected new increment. He discussed the project costs since 2010, illustrated the added area of 125 acres, the breakdown of land use, the increment generated, the tax increment received over the life of the TID, and the cash flow projection which can support \$700,000 additional project costs incurred over the life of the TID. Mr. Johnson discussed his conclusions as follows:

1. The proposed Territory amendment to TID #6 allows the Village to capture development expected to occur on lands recently annexed in the Village.
2. By adding territory to the district, additional multi-family development can occur and allow the district to remain under the 35% limit for newly platted residential development.

3. Addition incremental value will increase the likelihood TID #6 can repay existing advances from other funds
4. Some additional project costs can be supported by the addition development.

Mr. Johnson discussed the process of the meetings of the Joint Review Board, the public hearing at Plan Commission, and the Village Board.

7. BARTENDER LICENSES

- ✓ **Mr. Fritz moved to accept the recommendation from the Finance Committee and approve a bartender license for Alana Chilsen. Mr. Damrau seconded and the motion carried.**

"CLASS B" ALCOHOL BEVERAGE RETAIL LICENSE – MISSION COFFEE HOUSE LLC, AGENT RUSSEL A. EHLINGER, MISSION COFFEE HOUSE – 1804 PLOVER RD., PLOVER WI

- ✓ **Mr. Damrau moved to accept the recommendation from the Finance Committee and approve a "Class B" combination alcohol beverage retail license for Mission Coffee House LLC, agent Russel A. Ehlinger at Mission Coffee House, 1804 Plover Rd., Plover, WI. Mr. Fritz seconded and the motion carried.**

"CLASS B" ALCOHOL BEVERAGE RETAIL LICENSE – MICKEY'S LLC, AGENT JESSE R. BARTNIK, MIKEY'S BAR & GRILL – 1798 PLOVER RD., PLOVER WI

- ✓ **Mr. Tessmann moved to accept the recommendation from the Finance Committee and approve a "Class B" combination alcohol beverage retail license for Mickey's LLC, agent Jesse R. Bartnik at Mickey's Bar & Grill, 1798 Plover, Rd., Plover, WI. Mr. Raabe seconded and the motion carried.**

8. ENGINEERING SERVICES AGREEMENT WITH DONAHUE & ASSOC. INC – PRELIMINARY COMPLIANCE ALTERNATIVES PLAN FOR PHOSPHORUS PROJECT

- ✓ **Mr. Ballard moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Engineering Services Agreement with Donahue & Assoc., Inc., in the amount of \$28,420, for the Preliminary Compliance Alternatives Plan for Phosphorus project. Mr. Damrau seconded and the motion carried.**

ENGINEERING SERVICES AGREEMENT WITH DONAHUE & ASSOC., INC – WWTF CAPACITY RE-RATE REQUEST PROJECT

- ✓ **Mr. Ballard moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Engineering Services Agreement with Donahue & Assoc., Inc., in the amount of \$3,000, for the WWTF Capacity Re-Rate Request project. Mr. Damrau seconded and the motion carried.**

ENGINEERING SERVICES AGREEMENT WITH SEH – SEWER RATE STUDY AND RATE VERIFICATION TOOL DEVELOPMENT

- ✓ **Mr. Damrau moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Engineering Services Agreement with SEH, in the amount of \$24,920, for a Sewer Rate Study and Rate Verification Tool development. Mr. Tessmann seconded and the motion carried.**

ARBOR HAVEN PHASE IV WATERMAIN AND SEWERMAIN PLANS

- ✓ **Mr. Fritz moved to accept the recommendation from the Water/Wastewater Utility Committee and approve the Arbor Haven Phase IV watermain and sewermain plans. Mr. Damrau seconded and the motion carried.**

9. RESOLUTION 1-1-22 – CERTIFIED SURVEY MAP – ERBES CONSTRUCTION LTD. – 535 GREYSTONE PL

- ✓ **Mr. Damrau moved to accept the recommendation from the Plan Commission and adopt Resolution 1-1-22 approving a Certified Survey Map for Erbes Construction Ltd. at 535**

Greystone Pl. Mr. Tessmann seconded and the motion carried unanimously by Roll Call vote.

10. Acted on above.

11. 2022 AGREEMENT WITH THE AGING & DISABILITY RESOURCE CENTER OF PORTAGE COUNTY – NUTRITION PROGRAM

Mr. Ault referred to the 2022 Agreement with the Aging & Disability Resource Center of Portage County for the use of the Village's Activity room for the Nutrition Program, copy attached. He explained that they will be utilizing the room on Tuesdays and Fridays, whereas previously, it was Tuesdays and Thursdays. They will also be paying the Village a \$60 per month user fee.

- ✓ **Mr. Damrau moved to approve the 2022 Agreement with the Aging & Disability Resource Center of Portage County – Nutrition Program as presented. Mr. Fritz seconded and the motion carried.**

12. APPOINTMENT OF DAN AULT AS THE FIRST ALTERNATE FOR THE STEVENS POINT AREA SEWER SERVICE ADVISORY COMMITTEE

Mr. Mahoney explained that this is a formality with the transition of Dan Ault into the Administrator's position.

- ✓ **Mr. Ballard moved to approve Dan Ault as the first alternate for the Stevens Point Area Sewer Service Advisory Committee. Mr. Fritz seconded and the motion carried.**

13. RESOLUTION 1-2-22 – WORLD MIGRATORY BIRD DAY

Mr. Mahoney explained that this is an annual requirement for the Village's Tree City USA designation.

- ✓ **Mr. Fritz moved to adopt Resolution 1-2-22 proclaiming May 14, 2022 as World Migratory Bird Day in the Village of Plover. Mr. Tessmann seconded and the motion carried unanimously by Roll Call vote.**

14. VILLAGE PROJECT CHANGE ORDERS, SUBSTITUTIONS OR CONSTRUCTION APPROVALS

None.

15. ENGINEER'S UPDATE

Ms. Gebeau reported on the CTH R sewer extension project and development reviews.

16. ADMINISTRATOR'S UPDATE

Mr. Mahoney reported on the following:

1. DNR grant update for the Springville Pond Dam upgrade project.
2. He's working on a rental agreement for the Worzella Family Shelter.
3. He's working on Celebrate Foundation minutes and Little Plover River project management team minutes.

Mr. Ault introduced Scott Klemm, Village of Plover Public Works Assistant Manager and discussed the past 6 months' Administrator position transition.

17. Mr. Damrau moved to adjourn at 6:33 p.m. Mr. Fritz seconded and the motion carried.

Karen Swanson, Village Clerk